

Minutes of the Prebid meeting held under REQUEST FOR QUOTATIONNON-CONSULTING SERVICES Implementation and customization of S-A-A-S based Project Management Information System (PMIS) for Himachal Pradesh Subtropical Horticulture, Irrigation and Value Addition Project (HPSHIVA) held under the Chairmanship of Project Director (HPSHIVA), Himachal Pradesh, Shimla -2 on dated 24.02.2025, 11:00AM.

At the outset of the meeting, the Procurement manager, HPSHIVA welcomed all the participants and informed that the pre-bid meeting is being conducted in hybrid mode (Physical and virtual). List of participants is attached at Annexure-I.

Queries were received from various participants. The response/ clarifications to the queries is given below:-

S. No.	RFQ Page No.	Section	Details	Clarification required	Remarks
1	9	PRICE SCHEDULE	5. Infrastructure cost including server, cloud, data base, backup etc. as per requirement	We understood that Bidder will be responsible for the cloud server, data base, backup etc. as per requirement. Kindly confirm.	Confirmed and Server credentials must be shared with PMU.
2			General	Who will be responsible for the costing of security audit of the application? Kindly confirm.	Since the solution will be SAAS based services, therefore it will be hosted on secured cloud platform. However, the cost of the same can be claimed on actual basis.
3	9	PRICE SCHEDULE	1. Implementation and customization of S-A-A-S based Project Management System (PMS) with 1 year of subscription to support the implementation of HPSHIVA Project	We kindly request you to consider custom software development instead of a SAAS-based system. This approach will be more beneficial for the department, as the software will be tailored specifically to the department's workflow and approval processes.	RFQ provision will prevail.
4	9	PRICE SCHEDULE	2. User license cost upto 20 USERS	We kindly request you to consider custom software development, as this approach would eliminate any limitations related to user licenses in the developed system	RFQ provision will prevail.

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5	9	PRICE SCHEDULE	6. HPSHIVA website fine tuning and performance improvement/ upgradation	How much upgradation work is required? We would require previous code/information?	The website is built in .NET technology which needs performance improvement/ upgradation. Also there is MIS system and GIS system associated with this project website. But the scope under this package is limited to fine tune the website part only i.e. in terms of performance, fast/quick loading of pages etc. Bidder can also suggest the other way around to fine tune the website, subject to approval of the department.
6	4	Award of Contract	(a) Before award of contract, Service provider who has offered the lowest price quotation has to demonstrate the methodology, solution proposed, technical details of the solution, timelines, integration with existing MIS, Integration of the suggested solution with other digital services developed under HPSHIVA etc. inline with Appendix A. Demonstration can be	Who will provide the API for the integration?	Presently, existing MIS and GIS systems are in place and further few additional modules may come in near future, those modules may require some data from the PMIS. If other system will require input from PMIS, the bidder has to develop the API without any additional cost. In case PMIS needs input from other system, the concerned vendor will develop and share the API for integration.

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			organized physical/ virtual.		
7	10	Progress through Geo-Tagged Images – Using Mobile App & web application	GIS shall also be integrated with this module, cluster boundaries, type of crop and other things can be integrated with the help of GIS and those GIS layers can be superimposed with the google map API for better integration. GIS inputs which are required, shall be provided by GIS expert – at PMU level.	Who will be responsible for the financial part involves in google map API?	Integration of google api has to be executed by the bidder, However, the cost of the same can be reimbursed on actual basis, if required.
8	11	4.1 Features of the Application for Monitoring using Geo Tagged images	Directions can be issued using this application over SMS alerts and through email notifications which improves coordination and communication among the stakeholders / departments for improved efficiency of implementation.	Who will provide the sms gateway? According to TRAI guidelines, the department is required to purchase the SMS gateway; otherwise, it will be registered under the bidder's name. Alternatively, the department can handle all the documentation, and we can make the payment on the department's behalf. Please confirm if this approach is acceptable.	Department will support in documentation, bidder has to make the payment on behalf of department. SMS/ Whatsapp shall be in the name of HPSHIVA. However, the cost of the same can be reimbursed on actual basis.
9	9	PRICE SCHEDULE	Visit of technical person (of the service provider) at PMU, HPSHIVA, DOH Shimla or any other Project location in Himachal Pradesh, including all travel and other	We understand that a technical representative from the bidder's side is required to visit the project location as per the requirements. However, it is not expected for bidders to deploy manpower at the project site throughout the entire development period. Kindly confirm.	Your understanding is correct, prompt remote support is required being SAAS based solution. However, department may request for visit to project location as per the requirement.

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			allowance (upto the project period) *		
10	8	ACCEPTANCE	[Please provide a Performance Security for the due performance of the Contract, within 15 days of receipt of this returned Form of Quotation, in the amount equivalent to 10% of the contract price i.e. INR _____, either in the form of Fixed Deposit Receipt (FDR) or unconditional Bank Guarantee (BG) in favour of "The Project Director, H.P. Subtropical Horticulture, Irrigation and Value Addition Project"] valid up to 60 days beyond the complete contractual obligations.	As an MSME organization, we kindly request you to consider reducing the performance security amount to 3-5% of the contract price.	RFQ provision will prevail.
11	10	PAYMENT SCHEDULE	4 Go live of integrated dashboard including reporting requirement of PMU (Phase-I) 5 Go live of integrated dashboard including reporting requirement of PMU (Phase-II)	We kindly request you to provide a brief overview of Phase-I and Phase-II of the project.	The number of contracts will be executed in a phased manner and details of the same have been provided on page number 10 in RFQ.

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12			General	The pre-bid meeting is scheduled on 24.02.2025 and the deadline for submission is 27.02.2025. Therefore, we are requesting you to extend the submission date by at least 15 days from the date of publication of the clarification.	The submission dead line has been extended up to 5th March, 2025 upto 1600 hrs. Password of the quotation shall be intimated through email on or before 06/03/2025 up to 1100 Hours IST.
13	9	PRICE SCHEDULE	5. Infrastructure cost including server, cloud, data base, backup etc. as per requirement	Could you kindly specify which database should be used—open source or OEM?	Bidder can use any database as per the requirement.
14		Payment and Delivery schedule	Configuration and customization of project management dashboard for 1 civil work contract, 1 goods contract and 1 consultancy service contract (up to the satisfaction of PMU)	No specific detail mentioned on process and strategy for implementation. Appropriate method to be suggested	Bidder has to configure PMS dashboard with 1 contract of each type (1-Civil, 1- Consulting and 1 Goods Contract) on the SAAS based solution hosted on their appropriate cloud servers. The solution then will be evaluated by the department and changes can be suggested. The bidder has to shift the SAAS based solution on separate cloud servers and then start the customisation as per the directions/ requirements of the department and all further development and modification should be carried out for the department on this cloud server only. The credentials of the new cloud servers shall be shared with the department also.

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15		Focal Point on behalf of PMU	The MIS expert, through PISC, will oversee the entire development and deployment of the SaaS-based Project Management and Information System (PMIS) in close consultation with the Project Management Unit (PMU).	TAT for the both side focal points to be fixed in order for rapid and regular development	TAT (Turn Around Time/ Response Time) will be dependent on the criticality of the issue / bug/ customisation etc and it can be considered case to case bases. However, for normal issues TAT can be fixed for 3 working days and for critical issues TAT can be fixed for 7 working days.
16	3 of Appendix-A	Appendix A	Objective of the Assignment	Allow bidder to leverage the existing HP SHIVA MIS for design and development of PMIS system	As per Point No. 2 of Appendix -A.

The meeting ended with a vote of thanks.

Dated: 01.03.2025


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A copy of the above is circulated to the all concerned for information and necessary action.