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No.19-27 (EAP-HPSHIVA-E-tender-CS02)/2021

Date: 16-10-2020

Request for Expression of Interest for Consultancy Services of **Monitoring & Evaluation Specialist** under Himachal Pradesh Subtropical Horticulture, Irrigation and Value Addition Project: Project Readiness Financing (HP SHIVA PRF) Project.

Package No.: CS02 [53189-001-IND]

Package Name: PMU consultants

1. The Government of Himachal Pradesh (GOHP) intends to apply the proceeds of an Asian Development Bank loan for the implementation of the Himachal Pradesh Subtropical Horticulture, Irrigation and Value Addition Project (HP-SHIVA). The HP-SHIVA project, comprising a Project Readiness Financing (PRF) US\$10 Million (over two years) and the ensuing loan of US \$90 Million, aims to increase the income of at least 25,000 farm households in seven districts (Bilaspur, Hamirpur, Kangra, Mandi, Solan, Sirmour and Una) of subtropical areas of Himachal Pradesh. In the long-term, the HP-SHIVA project will contribute to (i) increased income of rural households in Himachal Pradesh, (ii) strengthened climate resilience in Himachal Pradesh, (iii) expand irrigation facilities to farmers, and (iv) raise the profitability and farm gate price of subtropical horticulture production through value chain development of targeted commodities.
2. Project Readiness Financing (PRF) loan will pilot the development of high-density horticulture production at 17 sub-project sites in 4 Districts (Bilaspur, Hamirpur, Kangra and Mandi) covering 168 ha involving 600 male and female beneficiary landowning households.
3. The consultant shall be selected and engaged in accordance with the Guidelines on the Use of Consultants by Asian Development Bank and its Borrowers (Consulting Guidelines) or the ADB Procurement Policy 2017 ("Policy") and the Procurement Regulations for ADB Borrowers 2017 ("Procurement Regulations").
4. Please note that **only** on-line submission of EOI in ADB's Consultant Management System (CMS) <https://cms.adb.org> is allowed. All offline and manual submission of EOI is **not** permissible.

5. Interested consultants are invited to submit EOI in ADB CMS on or before 22nd October, 2020.

https://selfservice.adb.org/OA_HTML/OA.jsp?page=/adb/oracle/apps/xxcrs/csrn/webui/CsrnHomePG&OAPB=ADBPOS_CMS_ISP_BRAND&_ti=1587220012&oapc=18&oas=GgegWS7wziKsIDAP72s-7A..

6. The details of consultancy assignment are-

(Selection No. 164075)

Start Date of Publication	Deadline for Submitting EOI
16 th October, 2020	22 nd October, 2020
Duration of Assignment (in Months)	Tentative commencement date
12	December, 2020
Anticipated completion date	Types of consultants
December, 2022	Independent
Selection method	Estimated Budget (USD)
Individual Consultant Selection (ICS)	53,721.59

7. For your online submission, your EOI should demonstrate technical competence and geographical experience based on project references entered under the CMS profile.
8. "Due to the outbreak of COVID-19, the commencement and completion dates and other implementation arrangements for this assignment are to be considered as indicative only. The final dates and implementation arrangements will be agreed with the first-ranked candidate at contract negotiations taking into consideration the prevailing situation with COVID-19 at that time."


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CS02 PMU Technical Support – Monitoring & Evaluation Specialist

Terms of Reference

Contract	CS02 PMU Technical Support - Monitoring & Evaluation Specialist		
Project	IND: Himachal Pradesh Subtropical Horticulture, Irrigation and Value Addition - Project Readiness Financing		
Expertise	Monitoring & Evaluation, Management Information Systems		
Source	National	Category	Independent

Objective/Purpose of the Assignment:

1. The Government of Himachal Pradesh (GOHP) intends to apply the proceeds of an Asian Development Bank loan for the implementation of the Himachal Pradesh Subtropical Horticulture, Irrigation and Value Addition Project (HP-SHIVA) The overall HP-SHIVA project, comprising a Project Readiness Facility ((PRF) US\$10 million over two years) and the ensuing loan, aims to increase the income of at least 25,000 farm households in seven districts (Bilaspur, Hamirpur, Kangra, Mandi, Solan, Sirmour and Una) of subtropical areas of Himachal Pradesh. In the long-term, the HP-SHIVA project will contribute to (i) increased income of rural households in Himachal Pradesh; and (ii) strengthened climate resilience in Himachal Pradesh. The HP-SHIVA project will expand irrigation to farmers, increase subtropical horticulture production and its climate resilience, and raise the profitability and farm gate price of subtropical horticulture production through value chain development of targeted commodities.
2. Project Readiness Facility (PRF) loan will pilot the development of drip-irrigated high-density horticulture production at 17 locations in 4 districts (Bilaspur, Hamirpur, Kangra, Mandi) and 10 blocks incorporating 168 ha of irrigated land across 16 irrigated areas and involving 480 male and female beneficiary landowning households.
3. The PRF will have the following four outputs:
 - (i) **Output 1:** Irrigation infrastructure development and farmer management systems established. This output will be managed by DIPH. Output 1 will (a) construct or rehabilitate 16 irrigation schemes introducing innovative technologies for water extraction, distribution and storage, and enhanced climate and disaster resilience (PRF pilot); (b) establish and capacitate WUAs on the constructed irrigation schemes with women's participation and gender equitable leadership; and (c) finalize the draft WUA act to be submitted for the HP legislative assembly's enactment.
 - (ii) **Output 2:** Subtropical horticulture production technology and marketing systems demonstrated. This output will be managed by DOH. Output 2 will: (a) develop 17 subtropical horticulture plots covering 168 hectares, engaging approximately 600 male and female farmers for irrigated high- and ultra-high density production of citrus, guava, litchi and pomegranate (PRF pilot); (b) fence all horticulture plots to protect from animal predation (PRF pilot); (c) form CHPMA in the PRF areas and build their capacities for business/marketing; and (d) facilitate the development of CHPMA investment plans for subtropical horticulture value addition and market development.
 - (iii) **Output 3:** Enabling environment, tools and capacity for promoting irrigated subtropical horticulture provided. This output focuses on developing capacity building tools and creating an enabling environment for the implementation of the ensuing project. Specifically, the project will: (a) support DOH to prepare the Himachal Pradesh Horticulture Sector Development Strategy and Investment Plan 2023-2030; (b) provide technical training and experimental study tours, as well as investment project management including safeguards, procurement, gender, financial management and institutional strengthening for DOH and DIPH staff; (c) train CHPMA members on orchard management through preparing the packages of practice for key subtropical horticulture crops and providing on-site training; (d) provide technical support to subtropical horticulture nurseries; and (e) establish scientific and project monitoring system in the Project Management Unit (PMU).
 - (iv) **Output 4:** Ensuing investment project and its implementation readiness prepared. This output will support DOH and DIPH to prepare the feasibility studies, detailed engineering design and surveys, due diligence assessment, safeguards preparation work and bid documents for the ensuing loan, supported by PRF consultants. Possible public-private partnership pathways will be explored in collaboration with the Private Sector Operations Department as part of the ensuing loan preparation.
4. The PRF will be coordinated by Project Management Unit (PMU) led by the Department of Horticulture and including DOH and Department of Irrigation and Public health (DIPH) technical and administrative staff.
5. To strengthen the PMU project implementation capacity, the PMU will individually recruit national gender, social safeguard, environment safeguard, data management, Geographic Information System (GIS) and financial and procurement management, specialists to support the PMU with project implementation.

Scope of Work:

To establish a system for collection and reporting of project data, as well as for measuring and analyzing project accomplishments.

Detailed Tasks:

- Provide technical assistance to PMU M&E Officers on monitoring and reporting (PPMS, QAR reports);
- Provide technical assistance/guidance to the PMU and Implementing Agencies (IA) (DOH and DIPH) in enhancing data quality and management in response to HP-SHIVA PRF requirements;
- Advise on design of online MIS, as well as the efficiency and user friendliness of the MIS website;
- Conduct on-field data quality reviews and monitoring, feedback results into system, and train M&E counterparts how to do this;
- Review design of forms and templates, to ensure optimal integration between M&E Framework and data collection methods;
- Design training materials for the national M&E/MIS Officer and the relevant members of the PMU and project beneficiaries on the M&E framework and procedures for data collection, analysis and reporting;
- Conduct ToT (training of trainers) for DOH and DIPH state and district staff in the HP-SHIVA PRF M&E /MIS;
- With the support of the M&E SQL Specialist, assist M&E Officers in database management in consolidating, organizing, processing analysis and presentation of MIS data;
- In partnership with the M&E SQL Specialist, assess and recommend appropriate IT/MIS solutions (hardware/software) in support of project M&E tasks and advise on procurement, installation and subsequent utilization of such solutions, where appropriate;

Perform other tasks as may be assigned by the Project Director.

Output/Reporting Requirements:

- Design a participatory project M&E Framework based on the DMF;
- Strategic/periodic review of performance of the M&E system;
- Efficient data collection forms and templates to serve the M&E Framework;
- M & E / MIS training materials for project staff and beneficiaries;
- Training of Trainers in M&E / MIS;
- PMIS Manual describing the overall M&E system;
- Efficiency and user friendliness of the MIS website.

Qualifications

- Degree in statistics, development management or other relevant fields;
- Demonstrated skills and experience in IT/MIS applications of project M&E frameworks;
- Minimum of five (5) years of experience in developing and implementing M&E frameworks of IFI-financed development projects.
- Familiarity with smallholder agriculture or horticulture farming in India;
- Familiarity with rural development conditions in India.

Places of Assignment:	Days Estimated	Dates estimated (dd/mm/yyyy)
Shimla	240	1 Dec 2020 – 31 Nov 2021
Other City, India	24	
TOTAL DAYS (state if Intermittent)	264	

Health and Safety concerns:

“The consultant is responsible for their own health and safety in relation to the consulting services assignment and shall comply with the country specific requirements and regulations in relation to COVID-19.”